

**State of Illinois
Department of Central Management Services
Bureau of Personnel
Springfield, Illinois 62706**

Supplementary Examination Announcement

CORRECTIONAL COUNSELOR II - 09662

Monthly Salary Range: \$3279 - \$4820

Regular Test - No Option

Option SS - Spanish Speaking

All selected options may be listed on one application.

General duties: A Correctional Counselor II performs journeyman level professional duties: (a) provides counseling and guidance services to residents of a Correctional facility; provides individual and group counseling and guidance for residents exhibiting complex personal problems or difficulty in adjustment and growth in the areas of social, emotional, education, vocational and health planning; (b) independently counsels and guides individuals on pre-parole, pre-release, conditional release or work release for reintegration into the community and for readjustment to work in family setting; consults with other professional staff members in structuring rehabilitative activities for individuals with particularly strong needs; utilizes social case study reports, psychometric measurements, psychological interpretations and psychiatrists' appraisals and recommendations for counseling and treatment.

Minimum training and experience: Completion of four years of college with course work in behavioral or social sciences; plus one year of professional experience in corrections, behavioral, social sciences or related fields; or equivalent training and experience.

Knowledges tested: Reading comprehension; English usage; Writing; Interviewing; Counseling.

(Continued on the reverse side)

EXAMINATION SCHEDULE (EXCEPT FOR STATE HOLIDAYS)

Examinations may be cancelled without further notice as needs are met.

FLEXIBLE SCHEDULE TESTING:

Monday, Tuesday, Wednesday and Thursday between the hours of 8:00 a.m. – 1:30 p.m.:

CHICAGO: James R. Thompson Center, 100 W. Randolph, Suite 3-300, Chicago, IL 60601

Monday, Tuesday, Wednesday and Thursday between the hours of 8:00 a.m. – 2:00 p.m.:

SPRINGFIELD: Capitol City Center, 130 W. Mason Street, Springfield, IL 62702

BY APPOINTMENT ONLY:

CHAMPAIGN: State Regional Office Bldg., 2125 South First St., Telephone 217/278-3435

MARION: State Regional Office Bldg., 2309 West Main Street, Suite 126, Telephone 618/993-7005

ROCKFORD: E.J. "Zeke" Giorgi Center, 200 South Wyman, Telephone 815/987-7004

ILLINOIS BELL RELAY: (voice user) 800/526-0857 (TTY user) 800/526-0844

AN EQUAL OPPORTUNITY EMPLOYER

8-1-95 (RC-062-17Q) Salary 1-1-06, Counties Updated 8-28-03

Tests and Weights: Automated multiple-choice test 100%.

****NOTE: PER THE PERSONNEL RULES AN APPLICANT SHALL NOT BE PERMITTED TO RETAKE A MULTIPLE-CHOICE AND/OR PERFORMANCE EXAMINATION UNTIL 30 DAYS HAS ELAPSED.**

Length of eligibility period: One year.

Option SS--Spanish Speaking: At the time of the job interview, the eligible will be required to exhibit the ability to understand and speak Spanish and English fluently. Failure to exhibit this ability will result in disqualification for this option.

Counties in which positions are established: Alexander, Brown (SS), Carroll, Christian (SS), Clinton, Cook, Crawford, DuPage, Fayette (SS), Fulton, Henry, Jackson, Jefferson, Jersey, Johnson, Kane, Knox, LaSalle, Lawrence, Lee, Livingston, Logan (SS), Macon, Montgomery, Morgan (SS), Peoria, Perry (SS), Randolph, Rock Island, St. Clair, Saline, Schuyler, Vermilion, Will (SS).

(SS) Indicates Spanish Speaking Option is also established in that county.

Counties listed include all counties in which positions have been established, and does not represent immediate openings. This listing is based on information currently available and is subject to change.